

SILVER SPUR CLUB - STANDING RULES

APPROVED: 5 MAY 1999
(Amended and approved 12 FEB 2014)

INTRODUCTION

The Silver Spur Club Bylaws are the formal governing document defining the Club's organization, officers, directors, and management. In 1999 the club established an additional set of rules and policies that dictate the day-to-day usage of the Club's facilities by its members, guests, and other persons who may periodically rent the facilities. All users of the Club's facilities are expected to be familiar with, and comply with, these Standing Rules. Anyone who abuses these Standing Rules may be directed to leave the facility.

- For the purpose of this document "Facility" shall include any and all facilities or areas of the grounds, unless otherwise specifically designated
- A Board Member, the Caretaker, or the Manager/Chairperson of any event being held at the Facility, has the authority to interpret these rules and to approach offenders, requesting compliance or directing offenders to leave the Facility.
- Any violations of these rules will be brought to the attention of the Board. Continued violations of these rules may result in removal of membership status and/or barring from the Facility.

CHANGES TO STANDING RULES

- Policies and rules contained herein may be added to, deleted, or amended by the Executive Board by a simple majority vote at a regularly scheduled Board Meeting. Proposed changes to these rules shall be presented in writing to the Board for consideration.

CONTENTS

SECTION I GENERAL RULES

SECTION II RENTALS and OUTSIDE USE

SECTION III HORSE SHOW and GAME SHOW RULES

Prepared by a Committee of:

Erika Anderson, Julie Gordon, Mel Honeycutt, Sue Knight, Jennifer Mock, George Nold, Tim Parker, and Jessica Sharpe

SECTION I - GENERAL RULES

A. MEMBER PARTICIPATION

1. In order to keep membership costs low and maintain our facility we need all members to help. Please let any board or grounds member know what volunteer opportunities you'd like to help with or skill you would like to share such as electrician, plumber, marketing, carpentry, etc. We do not have paid staff for maintenance, repair, or management of the Facility. Each member is required to work a predetermined amount of work hours each year or pay the non work fee.
2. Attendance at meetings is highly encouraged. Board and General meetings are held on the second Wednesday of each month and are open to all members and guests.

B. ILLEGAL DRUGS, ALCOHOL and FIREARMS

1. Silver Spur Club is a non-profit family-oriented organization aspiring to develop character, self-reliance, and good sportsmanship in all its members.
2. Silver Spur has a zero-tolerance policy toward Illegal drugs. Using Marijuana or having it in your possession is also strictly prohibited.
3. No blatant alcohol use. NO person should attend Club meetings, or any other event, in an intoxicated condition.
4. Firearms: Open display or use of firearms is prohibited except at board authorized events.
5. Violating any of these rules will result in removal from the grounds and possible loss of privileges. All violations will be directed to the board for further evaluation/action.

C. DOGS AND OTHER ANIMALS (NON-EQUINE)

1. Dogs and other animals (non-equine) must be kept on a six (6) foot or less leash and tied up to something, or be on a leash and controlled by his/her handler. This is required during all horse events.
2. If a member comes to the Facility and there are no other users on the grounds, dogs may be unleashed if they are maintained under control. If other horsemen come to the grounds, the dogs must be put on leash.
3. Dog owners are responsible for cleaning up their dogs defecate.
4. Any member has the right to request compliance with these rules.

D. GUESTS

1. Only members are allowed to ride on Silver Spur Property, except on public show days. The Club's liability insurance is written to cover only members and an occasional guest. Single and Family members may bring a guest to the facility one (1) time, after which that guest must apply for Club membership to continue use of the Facility. All other situations involving guests at the Facility require approval of the Board. Members are responsible for the actions of their guest.
2. Junior members do not have guest privileges. All riders who have not reached their 18th birthday must be accompanied by an adult.
3. The number of guests each member can have at the Facility at any one time should not exceed two (2) riders, without prior approval of the Board.
4. Members should be prepared to show their membership card upon request. All members in good standing will receive a membership card.

E. CONDUCT DURING SHOWS/CONTROL OF MINORS

1. Climbing and/or sitting on arena rails is not allowed.
2. Running, rough playing, and loud noises around arena fences, holding paddocks, arena gates, roadways, and the show office is not allowed.
3. Parents are responsible for the actions/behavior of children at the Facility.

F. CROSS COUNTRY COURSE and TRAIL

1. No available cross-country course at this time.
2. Trail ride at your own risk.

G. OPEN FIRES

1. Open fires are prohibited.
2. Outdoor contained cooking, such as with a grill, or an above ground propane fire may be used.
3. There are two authorized fire pits on the grounds. One in front of the club house and one between cook shack and main arena tower. You must have a 5-gallon bucket of water for emergency use. Please check your lease for limitations or with the person in charge of the authorized event.

H. RIDING THE FENCE LINE

1. The Club attempts to maintain a roadway along the East and North property fence lines. Adjoining residences are very close to the fence line. Members are encouraged to ride the trail along the fence line in order to maintain our presence and as a means of reporting any illegal activity, such as dumping of trash or damage to the fence. Members and guests should be courteous to our neighbors.
2. Racing or running of horses down the fence line is prohibited. Riding in such a manner as to create dust and/or excessive noise is prohibited.

I. ANIMAL ABUSE

1. Animal abuse will not be tolerated by members or guests at the facility. What constitutes abuse can come in many forms and often may be a subjective opinion of a Board member, member, or other horseman. The Club has a policy of "better to err on the side of potential abuse and take action, than to take no action at all". All members and guests are expected to maintain their animals in healthy condition. Members and guests who use the Facility are a direct reflection of the Club through-out the community.
2. Obvious abuse, such as using a lame or sick horse, will not be tolerated. Use of medication to allow a horse to continue being used will require written certification by a veterinarian.
3. Excessive discipline, whipping, spurring, or jerking on the mouth of a horse will not be tolerated and may cause disqualification of the rider/handler.
4. Any member observing suspected abuse should immediately report it to the show/event manager. The show/event manager will take reports from concerned members/guests and shall make a determination of whether abuse has occurred or whether further action is necessary.

J. BICYCLES AND OTHER NON-HORSE EQUIPMENT

1. Bicycles, golf carts, and similar equipment are not to be used while horse events are in progress. Such equipment may be allowed for use after shows/events are concluded for the day.
2. Motorcycles used as road transportation are acceptable provided, they are used in normal parking areas in a responsible manner.
3. Motorized carts or wheelchairs for persons with disabilities are acceptable.
4. Other activities, such as ball games, that may cause disruption or physical or noise hazard or distraction to horses or riders/handlers, are also prohibited during horse events.

K. ALTERATION OR REMOVAL OF CLUB PROPERTY

1. No alterations, modifications, or improvements will be made at the Facility without prior approval of the Board or Grounds Committee.
2. No equipment or Club property should be removed from the Facility without prior approval of the Board, Show Committee, or Grounds Committee
 - a. The Grounds Committee is responsible for the Facility, including building maintenance, fences, tools and other items belonging to the club.
 - b. The Show committee is responsible for machinery which includes Tractor, water truck, and implements. Show committee is also responsible for the arena and any show related equipment belonging to the club.
3. Personal equipment brought to the Facility to accomplish work or to support an event is acceptable and appreciated, but that equipment should be removed from the Facility as soon as the work/event is completed. Storage of personal equipment at the Facility is not allowed without prior approval of the Board.

L. AUTHORIZED STALLS

1. The Club has constructed metal panel stalls which are available for rental at authorized events for nominal fees by prior arrangements with the designated stall rental person or event manager.
2. The following areas are NOT authorized or allowed for use as stalls or holding areas for horses:
 - Main Arenas
 - Holding Paddocks
 - Warm-up Arenas
 - Arena entry and exit paddock areas
 - Area between stalls and track
 - Track rails are not to be used as any portion of a temporary stall
3. Any portable electric pens must be put in designated areas only. Check with event office before putting them up. These stalls are to be confined to a small area at their camper or trailer parking area and are not located in such a way that interferes with full utilization of adjacent areas. MAXIMUM SIZE 10' X 10' per horse.
4. Portable panels attached to a horse trailer may be used in any area. MAXIMUM SIZE 10' X 10' per horse.
5. Do not move or make any modifications to the rodeo arena or panels.

M. GROUNDS CLEANLINESS

1. Maintaining cleanliness of the Facility is the responsibility of every person who uses the Facility. There will be an adequate amount of trash barrels placed on the grounds for garbage. Every member and guest shall make the effort to dispose of their trash in the provided barrels during an event. We encourage everyone that camps out and accumulates a large amount of trash to please take it with them. Every member, guest, and Facility user is responsible for cleaning up the areas they have used. When visiting the facility on a non event day, you must take home your trash for disposal.
2. Trash or garbage brought from home is ***not*** permitted to be dumped at the Facility.
3. There are no sewer or waste water hookups or dumping areas at the Facility. Waste water from campers may not be dumped on the grounds.
4. No hazardous waste is permitted to be dumped at the Facility.
5. Trailer manure and shavings are not permitted to be dumped on the grounds. Manure piles, loose hay, and shavings where horses are corralled or tied to trailers must be moved to designated piles or bins, or returned to your trailer before you leave the grounds.
6. No stalls shall be left un-cleaned. A wheelbarrow will be available near the metal panel stalls, during scheduled events, for removal of manure and uneaten hay. A deposit is required for each stall. Riders who leave their stalls dirty will not be refunded.
7. Manure forks may be checked out from the event office.

SECTION II - RENTALS and OUTSIDE USE

A. EXCLUSIVE/INCLUSIVE USE

1. "Exclusive Use" means that only contracted, designated individuals or groups of individuals may use the Facility for a given period. Silver Spur Club members are not authorized to use the grounds if another group has contracted for exclusive use.
2. It is the intent of the Club that the Facility should be open to Club members as much of the time as possible. "Exclusive Use" events will be published in the Newsletter Calendar of Events and will be announced at general meetings. It is the responsibility of each member to read the Newsletter and to know when the Facility is under Exclusive contract.
3. "Inclusive Use" means a specific group has contracted use of the Facility, but Club members can use the Facility provided they do not interfere with the group that has contracted use of the Facility.

B. TRAINERS AND CLINICS

1. A professional trainer/instructor (member or otherwise) using the Facility for income generating activities is required to obtain prior approval from the Board. That trainer/instructor will provide proof of insurance prior to use. Such use will require a fee and must be planned through the scheduling chairperson. A contract/rental agreement must be written up by the external affairs chairperson.
2. A member helping another member or members with training in a non-paid status is generally acceptable.
3. Fees for trainers and clinics will be set on a case-by-case basis depending on time, space required, number of participants, etc. Trainers and clinics are encouraged in order to make full utilization of the Facility and to add diversity to the Club. All trainers and clinic sponsors must provide appropriate insurance for their event.

C. CLUBHOUSE RENTAL

1. Clubhouse use must be scheduled through the Scheduling Chairperson or the external affairs chairperson.
2. The Clubhouse is generally available for rental on a priority basis. The regularly scheduled users such as the Club, Kitsap Junior Rodeo, the Posse, other horse clubs, and 4-H groups receive priority in scheduling.
3. Members desiring to use the Clubhouse for a private function may do so. Please leave a donation to offset costs for utilities. Those members must bring their own consumables such as paper towels, toilet paper, paper plates, cups, etc.
4. Outside organizations may rent the Clubhouse by contacting the Scheduling Chairperson and the External Affairs Chairperson. Conditions and fees will be set forth in a contract/rental agreement. Users may be required to provide appropriate insurance.

D. GROUNDS RENTAL

1. Grounds rental must be scheduled through the Scheduling or Show Committee and the External Affairs Chairperson.
2. The priority for usage is Silver Spur Club, Kitsap Junior Rodeo, and the Posse. Outside of this priority, rentals will be handled on a "first come first served" basis with horse related groups having priority over non-horse related groups.

3. All Facility users, not directly associated with the Club, must have a written contract. Contracts will specify, as a minimum: rental fees and deposits; proof of insurance; **start** and end times for use; exclusive or inclusive use; damage provisions; trash disposal provisions; toilet facilities; specifics on areas of the Facility to be used; use of other Club equipment, such as public address equipment, tractor services, and water truck services.

SECTION III - HORSE SHOW and GAME SHOW RULES

The following Horse Show and Game Show rules are subject to change and/or interpretation by the Show Committee.

A. GENERAL

1. The Club's main concern is the safety of all riders, exhibitors, horses, **and** spectators.
2. Show Management reserves the right to refuse entry to any exhibitor who has shown objectionable behavior at the show or to its management or officials, including judges and stewards.
3. No one is allowed in the arena except contestants, exhibitors, event set up crew, and event officials.
4. No running of horses is allowed except in the arena, warm-up arenas, and track.
5. The West side of the track (closest to the entrance from Nels Nelson Rd.) is closed during all events being conducted in the main arena.
6. Stallions may be used only by adults (18 years and older) and at the discretion of judges and show stewards. Stallion owners must park in area designated by the event chairperson. Owners are responsible for stallions and will be asked to remove unruly stallions from the Facility.
7. Horses that have a tendency to kick are required to have a red ribbon tied in their tail.
8. Slip-on spurs are not allowed at any time at the Facility.
9. Sick or injured horses will not be allowed to compete.
10. Questions for judges must be relayed through the show steward. It is not permitted to approach the judge directly during a class or event.
11. Riders/exhibitors may be disqualified for the day, without refund of any fees, for abuse of grounds, equipment, or abuse of any horse while on the grounds, poor sportsmanship, and/or use of profanity.

B. SAFETY RULES

1. "In" gate and "Out" gate operation– must comply with posted rules at each gate.
 - a. In gate must be ran by an adult (18 & up)
 - b. Out gates must remain closed until announcer excuses riders.
2. Please comply with all posted directional and parking signs.
3. Rules for in Paddock area at games shows. When Buck-A-Roo or Pee Wee riders are in the preloading paddock area, no other groups of riders are allowed in the paddock area until the last Buck-A-Roo or Pee Wee rider had entered the arena. Also, parents make sure that their Buck-A -Roo and Pee Wee riders stay out of the paddock area when it's not their turn.
4. Show Management may deem a horse/rider combo unsafe.

C. GAMES RULES

1. All contestants/exhibitors shall be fully prepared with the proper equipment, in good condition. Re-rides due to equipment breakage shall be at the discretion of the judge or show steward.
2. Western riding equipment for games events will consist of a saddle with a horn and a bridle of any type. Boots must be worn by all riders in all events. Fat Baby type boots are not recommended due to safety issues. You must be able to easily kick your boot free from the stirrup.
3. Riders will wear neat and appropriate attire. Halter tops and/or tube tops are not allowed.
4. Timers, approx 50' feet apart, shall designate the start/finish line of each lane. Horse and rider must pass between timers at the start and finish of an event to be considered "on course".
5. When the course is measured, the measurements shall be made to the center of the barrel or pole. A course may be moved for safety reasons. Riders may elect to re-ride or retain original times. If a course is reset due to an initial wrong measurement, the entire class must be re-run.
6. In events where a line is designated, a white line shall be used.
7. Riders will be considered "on course" once the announcer gives the signal "Riders may go". The rider has one (1) minute to start the course.
8. When running events with 3 lanes, riders must be ready to go in at the discretion of the In Gate Person. Arguments with the in-gate person are grounds for disqualification.

9. In team events, 2 horses on course at the same time shall be a disqualification. The horse waiting its turn shall not cross the start/finish line until the horse on course finishes the course completely, crossing the start/finish line.
10. Riders shall be considered mounted when the knee is over the center of the horse's back.
11. No equipment shall be re-set until the rider's have finished the course. (Exception: Team Events)
12. Striking a horse with any event equipment, or excessive whipping or spurring, while on course will not be allowed and will disqualify the rider.
13. While on course, excessive striking of horse in front of the cinch will disqualify the rider. Judges may issue a verbal warning for the 1st offense; 2nd offense will result in disqualification.
14. Crossing the white line, which divides the arena into two or three courses, may constitute a disqualification of the rider.
15. Each pole or barrel knocked down will result in a 5 second penalty.
16. Flags must be picked out of the barrel or you will be disqualified. It is allowable to circle the barrel to pick up the flag in the Flags event. A 5 second penalty will be assessed for each flag not placed in the barrel for a maximum penalty of 10 seconds. Rider must attempt to put flags back in barrels or may be disqualified. Judges' decision is final.
17. If a rider is being led (i.e., Buck-a-Roo), a 10 second penalty will be assessed.
18. In the event of a missed time, a contestant with a clean ride will be given two (2) chances to make a qualified run.
19. In the event of a tie, it shall be the option of the riders to flip a coin or accept a run-off. In the breaking of a tie, the loser takes the next lower position/placing. Re-rides and run-offs must be made on the original horse.
20. In the event of interference, a re-ride shall be permitted. Re-rides may be run immediately or after the last rider in the class has completed the course. It will be the rider's choice.
21. The decisions of the judge and the show steward will be final.

22. All complaints and protests will be made to the show/event steward who will in turn take the complaint or protest to the appropriate person. Decisions of stewards shall be regarded with the same respect as decisions of judges. Show Committee reserves the right to request the complaint in writing.

23. In the event an arena recording breaking time is recorded the show must pause and the course measurement must be verified.

D. DISQUALIFICATIONS

1. Off course or failure to complete the course as diagrammed.
2. Upsetting the Timers.
3. Failure to start the course within 1 minute of the starting signal or refusal to cross the start line.
4. Crossing the starting line plane at any point other than the rider's designated lane.
5. Stopping the clock (crossing the finish line plane) before completion of the course by any portion of the horse, rider, or equipment.
6. Loose horse is defined as separated from, or out of control of, the rider or exhibitor. A ground tied horse is considered to be in the control of the rider or exhibitor.
7. Unsportsmanlike conduct. Judges may disqualify riders for use of profanity, unnecessary roughness, excessive use of bat, crop, quirt, or spurs, and disorderly conduct of any kind. Judges may disqualify any unmanageable horse for reasons of safety. Decision of the judge, steward, or show committee is final.
8. Arguments with the in-gate person including refusing a lane.
9. Crossing the white lane division lines with more than one hoof.